

G J C Instruments LTD

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www.gjcinstruments.com

FLOWMETER Return Request Form / Notification of Hazards

Name of Sender: _____ Tel. No: _____ Email: _____

Company: _____

Return address: _____

Please complete and send this document back to us with your instrument.

Please state the company name you wish to appear on Calibration Certificate:-

Description of Goods	Serial No.	Your Purchase Order No.: (usually supplied by ARO)
Item No. 1		
Item No. 2		
Reason for return - please indicate below:	Please give a brief outline of any Problems (please send the power supply with the flowmeter if reporting a fault on the instrument):	
Item No. 1 Recalibration Only <input type="checkbox"/> Repair & Recalibration <input type="checkbox"/>		
Item No. 2 Recalibration Only <input type="checkbox"/> Repair & Recalibration <input type="checkbox"/>		
Please tick the flowrates required for calibration (note nominal flows $\pm 10\%$ ml/min) 1ml/min is compulsory Standard Calibration flow rates 'as left' data: Points for Thermo / Unity Lab Serv: 0.25 <input checked="" type="checkbox"/>, 1.0 <input checked="" type="checkbox"/>, 5.0 <input checked="" type="checkbox"/> ml/min Non-Standard Points (please itemise, up to 25ml/min max):	Note: Please request a quotation for pricing regarding non-standard points. Standard 'as found' data is taken at only 1.0 ml/min. For additional 'as found' flows please request by email, there is an additional charge / flow rate.	
Have any items that you are returning been exposed to any hazardous materials?	Yes	No Comments

IMPORTANT SHIPPING ADVICE:-

Your instrument must be shipped **DOOR TO DOOR** using a well-known courier such as **FEDEX, DHL or UPS** - (do **NOT** send your goods by "air freight" or it will result in lengthy delays in customs and additional duty and transportation charges for which your company will be liable. Please also avoid Road Services).

MOST IMPORTANT: If based outside of the UK - to clear UK Customs, the following declaration must appear on your shipping documents & the outside of your shipping box:-

CUSTOMS CLEARANCE as TEMPORARY IMPORT under IP to the UK for CALIBRATION & RETURN to (insert your country here)

Tariff 9026102100 CPC 5100A04 IP/0923/563/27 UK VAT#: GB 851 5168 26

UK EORI: GB851516826000 CDS ref: GBIPO85151682600020220330135952

UK CONTACT NAME & TELEPHONE NUMBER:- Adele Munday, 01829-770087.

(To avoid unnecessary customs duty please keep the declared value price for each instrument to ~ £150.00 GBP / 180.00 euro / \$200.00 USD).

PLEASE ENSURE YOUR INSTRUMENTS ARE RETURNED IN THEIR CARRY CASE WHICH SHOULD BE WELL PACKED AS THESE INSTRUMENTS ARE FRAGILE.

Name (please print):-

Signature:-

Date:-

If you need a Returns Authorisation No. / RMA (please email gjcinstr@btinternet.com) & insert here: _____